



Lioness Club of Central Square 35th Annual Apple Festival

All Vendor Registration Form

September 28th Setup; Rides & Some Food only 5 – 9 pm; Sept 29th - 30th, 2018

By submitting this application, all participants attest that they have read the Rules of the Event and agree to abide by all rules and requests of the festival sponsors and location owners.

Name: _____

Business or Organization Name: _____

Street/City/State/Zip: _____

Phone # (____) _____ - _____ E-Mail Address: _____

Facebook page (so we can like you): _____

Do you use a generator? ___ Yes ___ No Tax ID #: _____ # of Vehicles _____

Do you have liability insurance available to your organization? ___ Yes ___ No. If yes, please submit a copy naming the following as additional insured: Lioness Club of Central Square; If you are a food vendor or other "high risk" vendor, you must also list MDL Brewerton, LLC and 60 US RT 11, LLC. The certificate must be valid for the dates of the festival, including setup. Please contact us if your insurance company charges to name additional insured.

Per insurance regulations, there is to be absolutely no alcohol on the premises at any time.

How did you hear about our Apple Festival? Please list specific name of paper, TV station, Radio, web site or crafter that referred you: _____

Photos and Describe items you sell: Please include a photo of your items, even if you are a returning vendor. The photo may be used for promotional purposes, and helps us lay out the field. As an alternative, you may e-mail digital photos to crafters@centralsquareapplefestival.com;

Food Vendors Must List Your Exclusive item: _____

We accept Pay Pal, debit and credit card payments on our web site at www.centralsquareapplefestival.com A convenience fee is added to all online payments.

IF PAID BY MAIL:

Crafter spaces in our large tent (hand made items only) (10x8) (\$103.30 online)..... ___ x \$100.00 = \$ _____

Crafter (or extra non-profit) outside spaces (12x12) (\$77.55 online) ___ x \$ 75.00 = \$ _____

Commercial, Independent Rep or Food spaces* outside (\$180.55 online)..... ___ x \$175.00 = \$ _____

* Please mark space size needed: ___10x10 ___10x20 ___20x20

Non-Profit spaces outside Sat & Sun (12x12)..... ___ x N/C

Extra Discounted Vendor Vehicle Entry Passes (2 included with space fee) ___ x \$ 3.00 = \$ _____

Late application fee if postmarked after 8/1/18 (\$26.05 online) ___ x \$ 25.00 = \$ _____

Voluntary or Sponsor Donation: \$ _____

Total amount due with application:..... \$ _____

Referral Incentive: If you refer another paid crafter or commercial vendor to our Apple Festival, we will refund \$10 of your space cost on the day of the Apple Festival. The referred person MUST list you on their application. Feel free to pass out our application and general info at other shows.

All Food Vendors are required to get a permit from the Oswego County Health Dept at 315-349-3557. You are not allowed to give out certain types of free samples without a permit. Food Vendors will pay an additional 10% of gross proceeds at the end of each day of the Festival.

Please make check or money order payable to: Lioness Club of Central Square, and return before specific 1/16, 6/1 or 8/1/18 deadlines to: Lioness Club of Central Square at P.O. Box 666, Central Square, NY 13036. For more information please text or call either Denise at 315-243-3337 or Nancy D at 315-561-8774, or e-mail crafters@centralsquareapplefestival.com.

Please "Like" our Facebook page: https://www.facebook.com/CentralSquareAppleFestival

Office Use: Rec'd: ___ \$ _____ DB: ___ LD: ___ CL: ___ CF ___ PIC: ___ FB: ___ Env: ___ Passes: _____

Lioness Club of Central Square 35th Annual Apple Festival
WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

1. In consideration for receiving permission to participate in the Lioness Club of Central Square's Apple Festival ("the Event") from September 28th through September 30th, 2018, I hereby release, waive, discharge and covenant not to sue the Lioness Club of Central Square, the Lions Club of Central Square, Lions International, the Town of Hastings, County of Oswego, Reymore Chevrolet, 60 US RT 11, LLC, MDL Brewerton, LLC, Glenn Donnelly, Donnelly Partners, LLC, Central New York Raceway Park, or any property owner that may allow us to use their premises or equipment, or any of their officers, members, servants, agents and employees (hereinafter referred to as "releasees") from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or relating to any loss, damage or injury, including death, that may be sustained by me, or to any property belonging to me, whether caused by the negligence of the releasees, or otherwise, while participating in the Event, or while in, on or upon the premises where the Event is being conducted, while in transit to or from the premises, or in any place or places connected with the Event. If I am signing this on behalf of an organization, I attest that I have authority to do so, and agree that my signature covers all persons involved with the festival on our behalf.

2. I am fully aware of risks and hazards connected with being on the premises and participating in the Event, and I am fully aware that there may be risks and hazards unknown to me connected with being on the premises and participating in the Event, and I hereby elect to voluntarily participate in the Event, to enter upon the above named premises and engage in activities knowing that conditions may be hazardous, or may become hazardous or dangerous to me and my property. I voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained by me, or any loss or damage to property owned by me, as a result of my being a participant in the Event, whether caused by the negligence of releasees or otherwise.

3. I further hereby agree to indemnify and save and hold harmless the releasees and each of them, from any loss, liability, damage or costs, including reasonable attorneys fees and expenses, they may incur due to my participation in the Event, whether caused by the negligence of any or all of the releasees, or otherwise.

4. It is my express intent that this Release shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representative, if I am deceased, and shall be deemed as a Release, Waiver, Discharge and Covenant Not to Sue the above named releasees.

In signing this release, I acknowledge and represent that:

- A. I have read the foregoing release, understand it, and sign it voluntarily as my own free act and deed;
- B. No oral representation, statements or inducements, apart from the foregoing written agreement, have been made;
- C. I am at least eighteen (18) years of age and fully competent; and
- D. I execute this Release for full, adequate and complete consideration fully intending to be bound by same.

In witness whereof, I have hereunto set my hand this ___ day of _____, 20__.

Participant Signature: _____

Name & Organization Printed: _____

Witness: _____

Witness Name Printed: _____

**Lioness Club of Central Square 35th Annual Apple Festival Vendor
General Information and Rules September 28th – 30th, 2018**

Location: Enter at 154 US Route 11, Central Square, NY 13036. Directions are available on our web site.

Hours: Friday 9/28/18: RIDES & SOME FOOD ONLY 5 – 9 pm; Saturday 9/29: 9 – 6; Sunday 9/30: 9 – 5

Credit Cards: We have the capability to accept credit cards online for application fees.

Online Applications Available: You can fill in and send your application and payment electronically from our website. A convenience fee will be applied to all online payments.

Set Up: Crafters and Vendors should set up on Friday, September 28th, from 10am until 6 pm, and on Saturday between 7 am and 8 am. Food Vendors may set up on Wednesday 9/26 from 9 – 3, or Thursday 9/27 from 9 – 3. No one will be allowed to drive in to set up after 6 pm on Friday, or after 8 am on Saturday and Sunday. Please check in at the registration area to be directed to your space. All vehicles must be moved to the designated parking areas by 8:30 am on Saturday, and will not be allowed to re-enter until after the festival closes. Additionally, please remember the following:

If you are setting up on Friday, there will be children in the area enjoying the rides, so use caution when driving.

There is no electricity available. If you are using a generator, you must note it on your application.

Participants must provide any equipment needed to set up their space.

All vendors must follow all rules and requests of the committee.

No raffles or free drawings are allowed unless specifically approved by the sponsor prior to the festival.

Crafter Spaces: Crafter spaces are 10'w x 8'd inside our tent, and 12' x 12' outside. Inside spaces are \$100 for both days/\$103.30 online. Outside spaces are \$75.00 for both days/\$77.55 online. Crafter application deadline is Monday 8/1/18. Vendors that wish to donate to our vendor raffle, please drop off at the vendor registration table when you enter, at the Sponsor/Donation raffle table on Friday, or give to your Lioness helper to deliver.

Vehicle Entry Passes: 2 vehicle admission passes for Sat & Sun are included with your paid space fee. Extras may be purchased for workers or volunteers for \$3 each. We reserve the right to limit the number of extra passes purchased.

Non-Profit: Local non-profit groups are given one space at no charge. The fundraising event chosen must be approved by the committee. No raffles are allowed without prior approval. Additional/oversized non-profit spaces may be purchased at crafter fees. Non-profit application deadline is, 8/1/18.

Commercial/Independent Consultant Vendor Spaces: Spaces are up to 20' x 20' outside or in your own tent. Please mark the amount of space you require on the application form. Cost is \$175 for both days/\$180.54 if paid online. Applications must be postmarked by 8/1/18; however, spaces **WILL NOT BE HELD PAST 1/6/18** for Independent Consultants. We only allow one of each Independent Consultant Party Plan to attend each year, so if you do not register by 1/16/18, you **MAY LOSE YOUR SPACE.**

Food Vendor Spaces: Food vendor spaces are up to 20x20. Cost is \$175 for both days (\$180.54 online), plus 10% of gross proceeds payable to Denise each day. Applications must be postmarked by June 1, 2018, however, **EXCLUSIVE ITEMS and SPACES WILL NOT BE HELD PAST 1/16/18** for Food Vendors. Each food vendor **must name their EXCLUSIVE AND UNIQUE ITEM** on their application. All items must receive final approval from the committee after all applications are received. **We only allow one of each exclusive item, so if you do not sign up by 1/16/18, you MAY LOSE YOUR SPACE.**

Bad Check Fees: Any check returned unpaid from a bank will be charged an additional \$25 fee

Late Applications: All late applications, if approved by the committee, will be charged a **\$25 late entry fee**, which must be paid at the time of application. We don't want to collect this, so please submit your app on time.

Parking: Our new location allows easier access for vehicles, and we may be able to allow you to drive closer to your space, weather permitting. Each vehicle will have twenty minutes to unload, and should then be moved to the designated parking area before setting up your space.

Insurance: All vendors are encouraged to provide their own insurance. We cannot be responsible for losses. **Vendors and organizations with insurance are required to submit a copy of their insurance naming the following as additional insured:** Lioness Club of Central Square, Central Square Lions Club, Lions International, Town of Hastings, County of Oswego, Reymore Chevrolet, MDL Brewerton, LLC, 60 US RT 11, LLC, Glenn Donnelly, Donnelly Partners, LLC, CNY Raceway Park, Inc. Please contact us if your insurance charges to add additional insured.

Hold Harmless: All participants must sign and submit the Hold Harmless Agreement with the application.

Restrictions: No religious or political solicitation is allowed. No raffles are allowed.

Cleanup: All vendors are responsible for cleaning up their own areas on Sunday night. This includes taking your garbage to our dumpsters. Cardboard needs to be flattened and put in the recycling dumpster located near the end of the ride area. **Any vendor not properly cleaning their area by Sunday night will be charged a minimum of \$50 if we have to clean up your area on Monday morning. Rental tents may be delivered on Tuesday and must be picked up on Monday morning, Oct. 1st.**

ATM: The sponsor will provide an ATM. No other ATMs are allowed.

For further information, please contact us at crafter@CentralSquareAppleFestival.com, check out our web site at www.centalsquareapplefestival.com, "Like" us on Facebook at <https://www.facebook.com/CentralSquareAppleFestival>, text or call either Denise at 315-243-3337 or Nancy D at 315-561-8774.